

Minutes of the 8th BOG Meeting held on 6/3/2014 at
Govt. Engineering College, Kuzhikudi

Members Present:

1. Prof. K. Gopakumar. *[Signature]*
2. Dr. Elizabeth Eban *[Signature]*
3. Joseph Alexander *[Signature]*
4. Prof. AK. Marakannully *[Signature]*
5. Dr. Abdul Samad *[Signature]*
6. Dr. Rajubai T-P *[Signature]*
7. Bala Subramaniam, V.I. BOG. Member *[Signature]*
6/3/2014

Dr. K. Gopakumar, Chairman, Board of Governors
Presided over the meeting.

The items as per the agenda note were taken for
discussion and approval.

Minutes

PART A

Procedural

Item No. A1:

Confirmation of the minutes of the 7th
meeting of the BOG held on 29-10-2013.

The minutes of the BOG meeting held
on 29-10-13 was read and confirmed.
No comments were received.

Item no. A2:

The TEQIP II Coordinator presented the
report of action taken based on the
BOG meeting held on 29-10-2013.

PART-B

Status Reports

Item no - B1: Status of fund position as on

28-02-2014

The QECIP II Coordinator presented the status of expenditure as on 28-02-2014 as per the agenda notes (Page no. 4). The BOCs approved the same and concerned about the shortage of funds and decided to request the SPFO for the release of the next installment of funds at the earliest.

Item no-B2: status of procurement as on 28-2-2014.

The procurement Coordinator presented the status of procurement as on 28-02-2014 (Agenda notes page no. 5)

Item no - B3 - Status of Faculty position as on 28-2-2014

The QECIP Coordinator presented the status of Faculty position as on 28-2-2014 (Agenda notes page no. 6) Regarding faculty positions the BOCs recommended the following

- 1) improve the regular faculty positions in electronics and mechanical engineering department.

- 2) There are 2 regular vacancies with B. Tech qualification. The BOCs insisted to depute these vacancies under QIP for M. Tech of 11 Sem. 475.

Item no-B4: Status of university result:

The QECIP Coordinator presented the status of university result, and BOCs suggested taking steps for further improvement of

results.

Item No. B5: Status of Construction Projects:

The TEEP Coordinator presented the status of Construction Projects, and BOU suggested taking steps for accelerating the ongoing projects.

Item no. B6: Status of Teaching Assistantship to PG students.

The TEEP Coordinator presented the status of PG programs, and BOU suggested taking steps for attracting good PG students.

PART C

Discussions, Considerations and Ratifications

Item no. C1.1: Ratification of the cancelled procurement packages.

Prof. Bisu IK, Procurement Nodal officer presented

the reasons for the cancellation of the procurement packages 145, 158 and 159 (Agenda notes Page no. 8).

The BOU ratified the cancellations.

Item No. C1.2: Ratification of newly created procurement packages.

Prof. Bisu IK, Procurement Nodal Officer

presented the reasons for inclusion of new packages, 145, 161, 162, 163, and 164 in the approved Procurement Plans (Agenda notes Page

no. 8) The BOU discussed the case and ratified the revisions.

Item No C2: R & D activities.

The BOG ratified the research proposal as per Agenda notes (page no-9-10)

The BOG also ratified the R & D lecture Series on Research Trends in Plasmas Array Feed Design and Digital Receiver Design presented by Dr. Anish Rishi, Scientist, National Radio Astronomy Observatory (NRAO), West Virginia USA.

Item No-C3. Faculty and Staff development programs meeting ratified the faculty and staff development programs as per the list given in the Agenda notes (Pages 11 and 12)

Proposed Programs under Faculty and Staff Development (F.S.D)

Dr. Gigi Sebastian, Academic nodal officer presented the following in house programs under Faculty and Staff Development.

1. National Conference on Emerging Trends in Engineering
2. National workshop on Instrumental methods of Analysis
3. Teaching - A multi-tasking services regarding "National Conference on Emerging Trends in Engineering" the BOG suggested the following
 - a. Ensure the quality of the conference. For key note addresses, invite renowned Faculty from IISc, IISR and IIS.

6. Review Committee must be formed to confirm the quality of the submitted papers.

C. Only those who are presenting the papers will be given certificates

Regarding National workshop on Instrumental Methods of Analysis, the BOU suggested to invite experts from academic institutions and industries.

The BOU approved all the above proposed programs.

Item No - 4. Activities under Industry Institute interaction cell (IIC)

The BOU approved the following proposed programs under IIC as per the agenda notes presented by IIC Coordinator, Dr. Anirudhan P. as per the list given in the Agenda note (Page No 14)

C5. Institution management Capacity Enhancement

The BOU ratified the training programs attended by the faculty members under management Capacity Enhancement as per the agenda notes (Page no 15)

Also BOU suggested arranging in house management training programs for other faculty members.

C6: Accreditation status of the UG programs

Dr. Sreekumar C, presented the current status of accreditation process. Regarding accreditation the BOU put forward following aspects.

- a. Improve the Library facility
- b. Improve Safety features in laboratories and other places.
- c. Lift should be in working condition
- d. Drinking water facility must be provided for students and staff
- e. wash room facility for staff members
- f. Participation of all Faculty members, Technical staff, Administrative staff and Students must be ensured in the accreditation process.
- g. An accreditation workshop may be arranged

c7. Activities under Equity action plan (EAP)
The BOU ratified the various programs under EAP as per agenda notes (Page No. 17)

Item No. D1: Ratification of the appointment of EAP nodal officers, Clerk cum Junior Accountant and MIS officers, and Enhancement of remuneration of TEQIP II Project.

- 1) The BOU approved the appointment of Prof. Sharshini K.S. Assistant Professor, Electronics department as EAP nodal officer.
- 2) The BOU approved the appointment of Smt. Priya Nair as MIS officer and Smt. Neelam K. as Clerk cum Junior Accountant.
- 3) Based on the minutes of the 7th state steering committee meeting, the BOU permitted to enhance the remuneration of Clerk cum Junior Accountant and Data Entry operator to Rs. 15,000/- month as consolidated pay with effect from 01-03-2019.

Item No D2. Other items with the permission of chair
 (1) Dr. Savitk P.P. and Prof. Bisu I.K. of Mechanical Engineering department submitted a proposal for a training program at Delft university of Technology (TU Delft), Faculty of Mechanical, Maritime and Materials Engineering (3ME), Energy Technology section, The Netherlands.

The specific area of the training program is on cycle Tempo Thermodynamic modeling and optimization of systems for the production of electricity, heat and refrigeration. The research areas connected under this program are supercritical flows for energy systems, Renewable energy systems, Gas turbines, Fuel cell, Bio mass thermal conversion and advanced thermal power plants.

The BOU permitted Dr. Savitk P.P. and Prof. Bisu I.K. of Mechanical Engineering department to apply for the training program.

(2) Regarding students training program, attending and participating seminars and conferences the following guidelines are made.

- 1) Nominal travelling and accommodation expenses
- 2) For seminars/workshops/conferences only final year B.Tech and PG students are permitted
- 3) Students are encouraged to participate in the program organized by reputed institutions (IITs/IISc/IITs/NITs/Accredited institutions) only.

4. Based on academic performance, the department can decide the number of students for the participation of programs.

The meeting closes at 12.00 noon.

[Signature]

