

**TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME CELL****(TEQIP)****Government Engineering College Kozhikode****MINUTES OF THE BOG MEETING HELD ON 10TH JANUARY 2013 AT 9.30 AM AT HOTEL HYSON KOZHIKODE**

Prof. K.Gopakumar, Department of Electronic Systems Engineering (DESE), Formerly CEDT, Indian Institute of Science, Bangalore-560012, INDIA and TEQIP Chairman of Government Engineering College Kozhikode presided over the meeting.

List of members present:

Government Nominees	1. Prof. K. Gopakumar, Department of Electronic Systems Engineering (DESE), Formerly CEDT, Indian Institute of Science, Bangalore-560012, INDIA and TEQIP Chairman of Government Engineering College Kozhikode. 2. Dr Elizabeth Elias, Professor, Dept. Electronics and Communication, NIT Calicut.
AICTE Nominee	Prof. Joseph Alexander, Professor , Cochin University of Science and Technology
Institutional Nominees	1. Dr Abdul Hameed KM Professor and Head, Department of Electronics and Communication Engineering. 2. Prof. VI Balasubramanian, Head, Dept. of Mechanical Engineering.
Government Nominees	Dr. R Radhakrishna Pillai, Professor, IIM Kozhikode
University Nominee	Prof. A K Marakkarutty, Head, Dept of Civil Engineering, Govt. Engineering College Kozhikode
Director of Technical Education (Ex- Officio)	Dr. J Latha.
Principal of College (Ex- Officio)	Prof. K. Vidyasagar.

The institutional mentor Dr. K P P Pillai has also attended the meeting as a special invitee.

Members who were not able to attend the meeting are

State Government Officials	1. Additional Secretary/ Joint secretary to government. (Finance Dept.) (Ex- Officio) 2. Additional Secretary/ Joint secretary to government. (Higher Education Dept.) (Ex- Officio)
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Item no. 1

The minutes of the last Board of Governors (BoG) meeting held on 5th Sept 2013, 11 am at Government Engineering College Kozhikode as per the agenda item number 1 confirmed.

Item no. 2

The activity report as per the agenda item number 2 approved with the following directions and decisions.

- It is decided that every faculty member should attend at least one technical training programme every year. They should attend more such programmes if possible. Lesser importance may be given to management training programmes and senior management functionaries only may attend this. The entire faculty with PhD should urgently attend training programme. The TEQIP activities should concentrate more on the development of faculties.
- It is also decided to conduct weekly meetings and delegate responsibilities of each of the activities with accountability. Every faculty should be entrusted a TEQIP activity for effective and timely completion.
- Every department should conduct at least two short-term training programmes urgently in core technical subjects and not management subjects.

Item no. 3

It is decided to delegate financial power of one lakh to the Head of the Departments and to allocate funds to the Head of the Departments for conducting TEQIP activities.

Item no. 4

The activity report of the III cell is approved and budget approved with appreciation and advised to involve all the departments and make the activities successful. The III cell coordinator is instructed to submit the names of the faculty from each department who are going to involve in the III cell activities within one week.

Item no. 5

The proposal from the Buildings works unit is approved. Mr. Rahamathulla Noufal is also advised to involve in the building works unit and take necessary actions.

Item no. 6

The activity report of Career Guidance and Placement Cell (CGPC) and the proposals are approved with the direction that the name of the resource persons and the experts may be mentioned in the proposals. The CGPC coordinator is also advised to submit detailed proposal with the name of the resource persons within one week.

Item no. 7

The activity report of academic unit is approved with the following directions and modifications.

- It is advised to submit the detailed proposal with the name of the resource persons for the training programmes and courses within one week.
- It is advised that more short-term training programmes should be planned during summer vacation.

- International travel should be permitted only for presenting technical paper in reputed International conferences confirming to government rules. The International travel for attending conferences etc should not be permitted.
- The registration fee incurred by Sri Ansu. V for attending the International conference for presenting technical paper is sanctioned. It is also advised that all the faculties should present papers in reputed International conferences and publish technical papers in reputed International journals.

Item no. 8

The proposals from the Goods procurement Unit is approved with the following directions:

1. It is viewed that the activity of the Goods procurement is very poor. Hence, all the Heads of the departments and faculty in charge of the labs are directed to take personal responsibility for making sure that the procurement done in time. The HoD's are advised to make sure that the procurements are committed. They should follow-up every week. The HoD has agreed to complete procurement as per the following schedule by 31st March 2013.
 - Department of Civil Engineering: 60% of procurement.
 - Department of Mechanical Engineering: 40% of procurement.
 - Department of Chemical Engineering: 80% of procurement.
 - Department of Applied Electronics and Instrumentation Engineering: 60% of procurement.
2. It is decided to include the proposal of Dr. Anirudhan for the procurement of Cutting force dynamometer in the Mechanical department share of procurement activity.

Item no. 9

The Report of the Financial Management Unit is approved.

Item no. 11

The Report of the Counseling and Guidance Cell is approved.

Item no. 12

The Report on autonomy is approved.

Item no. 13

The Report on accreditation is approved with the following direction

- All the departments should try to improve the score to above 600 and go for accreditation.

Item no. 14

The Report on Equity is approved.

Item no. 14

Other Items: The faculty members from the Department of Applied Electronics and Instrumentation are permitted to attend the following program.

Name of faculty/staff	Programme	Venue	Duration	Approximate cost
Prof. Shajee	Winter School on Speech and	IIT Madras	23 rd to 28 th	15000/-

Mohan BS	Audio Processing WISSAP2013		February2013	
Abdu Rahiman V	Winter School on Speech and Audio Processing WISSAP2013	IIT Madras	23 rd to 28 th February2013	15000/-

The meeting ended at 12.30 pm.

Signature of the Chairman