

MINUTES OF 9th MEETING OF THE BOG
GOVT. ENGINEERING COLLEGE KOZHIKODE, WESTHILL
(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 09.05.2014

Venue: GEC Kozhikode,

Time: 02.30 pm

Members present

1. Dr. K. Gopakumar, IISc., Bangalore (Chairman)
2. Dr. J.Letha, Director of Technical Education
3. Dr. Radhakrishna Pillai, IIM Kozhikode
4. Dr. Byjubai T.P., Principal, GEC Calicut
5. Prof. V.I. Balasubramanian, GEC Calicut
6. Dr. Abdul Hameed, GEC Calicut

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A

Procedural

Item No.A1: Confirmation of the minutes of the 8th meeting of the BOG held on 06-03-2014.

The minutes of the BOG meeting held on 06-03-2014 was read and confirmed. No Comments were received.

Item No.A2: The TEQIP II Coordinator presented the report of action taken based on the BoG meeting held on 06-03-2014.

PART B

Status Reports

Item No.B1: Status of fund position as on 30-04-2014.

The TEQIP II Coordinator presented the status of expenditure as on 30-04-2014 as per the agenda notes. The BoG approved the same and concerned about the shortage of funds and decided to request the SPFU for the release of the next installment of funds at the earliest.

Item No.B2: Status of Faculty position as on 30-04-2014.

The TEQIP Coordinator presented the status of faculty position as on 30-04-2014. Regarding faculty positions the BoG recommended the following

1. Improve the regular faculty positions in Electronics and Mechanical Engineering department.

Item No.B3: Status of University result

The TEQIP Coordinator presented the status of university result. The members suggested arranging remedial classes using the service of retired faculties from reputed institutions to improve the results of Applied Electronics department. Also members suggested using the service of PG students in the tutorial classes.

PART C

Discussions, Considerations and Ratifications

Item No.CI.1: Progress report of procurement as on 30-04-2014

Prof. Biju I.K., Procurement Nodal Officer presented the progress of procurement as on 30-04-2014.

Item No.CI.2: Ratification of the cancelled/modified procurement package

Prof. Biju I.K., Procurement Nodal Officer presented the reasons for cancellation of packages, 146 and 147.

The BOG discussed the case and ratified the cancellations.

Item No.CI.3: Ratification of the newly created procurement package

Prof. Biju I.K., Procurement Nodal Officer presented the reasons for inclusion of package 165, portable NDIR analyser for ME department.

The BOG discussed the case and ratified the inclusion.

Item No.CII: R&D and institutional consultancy activities.

Dr. Ushakumary, Chemical Engineering department presented the list giving the testing rate of equipment purchased under TEQIP II as a part of internal revenue generation.

The BoG asserted to follow the existing rules and regulations of the Government for testing and consultancy assignments and suggested to send the details of the testing rate to the government for approval.

The BoG also ratified the expert talk on “Wind energy and its

utilization” and “Smart materials”.

Item No.CIII: Implementation of Institution Reforms

1. Accreditation process

BoG suggested arranging ‘two mock accreditation’ before the visit of NBA accreditation team.

2. BoG approved the plan for ISO 9001:2008 certification of the institution.

3. The TEQIP Coordinator presented draft strategic plan of the institution for 2015-20. Regarding the objective of high competency for faculty and staff, the BoG suggested to include training programs in emerging areas for faculty members. In the case of modern learning and working environment, the BoG suggested to include new technology learning like, Moodle, blackboard etc.

Item No.CIV: Equity Action Plan

The BoG approved the action plan as per agenda notes for improving the academic performance of weak students.

Dr. Radhakrishna Pillai suggested utilizing the service of Center for Research and Education for Social Transformation (CREST, Calicut), an autonomous institution under Government of Kerala for various programs for SC/ST/OBC students.

Regarding remedial classes, the BoG insisted arranging class contact hours preferably in between 5 to 15 hrs focusing academically weak students.

The BoG approved the remedial classes conducted during the academic year 2013-14 as per the details below

2013-14

Sl. No	Class	Subject	Name of Faculty	No. of hrs
1	S1S2 AE	Computer Programming in C	Desni V.	15
2	S8 AE	Advanced Biomedical Instrumentation	Aparna Sreemohan	5
3	S4 CH	Fluid and Particle Mechanics	Muhammed Anzil	12
4	S6 CH	Process Dynamics and Control	Heera Viswanath	15
5	S6 CH	Mass Transfer Operations II	Sruthi Gopal	15
6	S8 CH	Chemical Engg. Design & Drawing II	Reshma P.	15
7	S8 CH	Process Optimization	Aishwarya K.N.	15
8	S1S2 CE	Coumpter programming in C	Aishwarya K.N	15
9	S1S2 CE	Basic electronics	Steffy Maria Joseph	7
10	S1S2 CE	Basic Electronics	Siji K.K.	5
11	S1S2 ME	Basics of Electronics and Communication Engineering	Mr. Rafeek T.P	6
12	S1S2 ME	Basics of Electronics and Communication Engineering	Mr. Muhammed K.M	5
13	S4 ME	Mechanics of Solids	Mr. Rathil. P	12
14	S6 ME	Machine Design I	Mr. Athul Suresh Chandran	15
15	S3 AEI	Electric Circuit and Network Theory	Rejulath Banu A.K.	5
16	S3 CH	Chemical Process Principles	Jose P P	7
17	S5 CH	Mass Transfer Operations I	Usha Kumary E R	10
18	S5 CH	Heat Transfer Operations	Mary lubi C	10
19	S7 CH	Chemical Engg Design and Drawing I	Dhaneesh K P	10
20	S1S2 EC	Coumpter programming in C	Desni V.	15
21	S7 CH	Transport phenomena	Sruthi Gopal	6
22	S3 ME	Mathematics III	Prof.Anuradha	9
23	S3 ME	Electrical Technology	Neeba Elizabeth Jose	5

Item No.CV: Faculty and Staff development program

The BoG approved the faculty and staff development programs conducted as per the agenda notes (page no. 17).

The meeting closes at 05.30 pm.