

MINUTES OF 10th MEETING OF THE BOG
GOVT. ENGINEERING COLLEGE KOZHIKODE, WESTHILL
(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 08.08.2014

Venue: GEC Kozhikode,

Time: 02.00 pm

Members present

1. Dr. K. Gopakumar, IISc., Bangalore (Chairman)
2. Dr. Elizabeth Elias, NIT Calicut
3. Sri. Sherif M., Additional Secretary, Higher education department
4. Dr. Radhakrishna Pillai, IIM Kozhikode
5. Sri. K.K. Surendran, Deputy Secretary, Finance department
6. Sri. K.T. Thomas, Managing Director, MILMA
7. Dr. Byjubai T.P., Principal, GEC Calicut
8. Dr. Abdul Hameed, GEC Calicut

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A

Procedural

Item No.A1: Confirmation of the minutes of the 9th meeting of the BOG held on 09-05-2014.

The minutes of the BOG meeting held on 09-05-2014 was read and confirmed. No Comments were received.

Item No.A2: The TEQIP II Coordinator presented the report of action taken based on the BoG meeting held on 09-05-2014.

PART B

Status Reports

Item No.B1: Status of fund position as on 31-07-2014.

The TEQIP II Coordinator presented the status of expenditure as on 31-07-2014 as per the agenda notes. The BoG approved the expenditure statement (Agenda notes, Page No.5).

Item No.B2: Status of Faculty position as on 31-07-2014.

The TEQIP Coordinator presented the status of faculty position as on 31-07-2014. Regarding faculty positions, Sri. Sherif M., Additional Secretary Higher Education department informed that, the vacancies in Professor and Associate Professor cadre will be filled within a short span of time.

PART C

Discussions, Considerations and Ratifications

Item No.CI.1: The BOG approved the proposal for 5 year AMC renewal for Fluent Software (ANSYS CFD, purchased under TEQIP II) under the head “Incremental Operating Cost (IOC)”.

Item No.CI.2: Ratification of procurement packages for which the actual cost exceeded the estimated amount

The BOG discussed the case and ratified the revisions for Package No.150 (Biomass Gasifier), and Package No.151 (Conference Table & Chairs) as per agenda notes.

Item No.CII: R&D and institutional consultancy activities.

Item No. CII.1.: Dr. Gigi Sebastian (Convener) presented the budget of the National Conference scheduled on 29th and 30th August 2014.

The BOG discussed the budget in detail and approved the budget within the limit of Rupees 4.5 lakhs. The honorarium for invited speakers is Rs. 5000 as per the existing rule. Also BOG suggested that as far as possible internal arrangements shall be made for chairs of various sessions and there will not be any honorarium for such internal chairs.

Item No.CII.2: The BOG approved the second RGC meeting proposed on 30-08-2014.

Item No. CII.3: The BoG rejected the proposals for publishing expenditure in Journals for faculty members. However, the expenditure for extra pages in reputed journals can be met for TEQIP II subjected to the approval from BOG.

Item No.CIII.1: The BOG appreciated for good academic performance in

University results. However, concerned about the low pass rate among SC/ST students. The BoG suggested taking necessary steps for improving the academic performance of socially backward students.

Item No.CIII.2: The BOG ratified the Soft skill and professional skill training programs conducted for 3rd and 5th semester students.

Item No.CIII.3: The BOG approved the programs for final year students to improve the proficiency in competitive examinations including GATE.

Item No.CIII.4: The BOG approved Mathematics classes for 3rd semester Lateral Entry students

Item No.CIV.1:The BOG ratified faculty and staff development programs as per agenda notes, page no. 13.

Item No.CIV.2: The BOG approved the proposals for participation in international conferences for paper presentation as per agenda notes, page no. 14.

Item No.CIV.3: The BOG ratified proposals for in house programs as per agenda notes, page no. 14, and 15.

Item No.CIV.4: Guidelines for Faculty and staff development (FSD) programs

To maintain equity and giving equal opportunity to all staff members, the BOG prescribed the following guidelines for Faculty and Staff development programs for the remaining project period.

1. Staff member can undergo maximum of 3 FSD programs (outstation) per academic year (July to June) subject to a maximum of 20 days per academic year.
2. In order to sustain regular academic activities, at a time more than 3 staff members (for the same department) cannot be deputed for a training program.
3. Faculty and staff member can attend training programs only at academic and research organizations under FSD.
4. Management training programs restricted to senior staff members.
5. A faculty member can attend two international conferences (for presenting paper) in abroad during project period.

The BOG approved the following faculty and staff development programs

Mechanical Engineering department, Faculty members

Sl. No	Title	Venue	Period	Duration	Participants
1	Principles of Data Acquisition and SCADA	FCRI Palakkad	September 17 – 20, 2014	4 days	1. Dr. Sreejith B.
2	Strategic Sourcing and Supply Chain Management	IIM Bangalore	October 14 - 18, 2014	5 days	1. Prof. Saijal K. K.
3	Nanomaterials: characterization and applications	NITTR, Chandigarh	November 10 – 14, 2014	5 days	1. Prof. Sajeeb A.M. 2. Prof. Saijal K. K.
4	Energy Management	IIT Bombay	November 24 – 28, 2014	5 days	1. Prof. Sajeeb A.M. 2. Prof. Saijal K. K.
5	Piping Engineering	IIT Bombay	December 05 – 16, 2014	12 days	1. Prof. Biju I. K. 2. Prof. Sajeeb A. M. 3. Prof. Saijal K. K.

Subjected to the FSD guidelines as per Item No.CIV.4.

Mechanical Engineering department, technical staff training in subject area

Sl. No	Title	Venue	Period	Duration	Participants
1	CD – 01 – Application of AutoCAD -2D 3D drafting in Engineering Design	ATI, Chennai	October 20 – 31, 2014	12 days	1. Yesudas K. J.
2	MTM – 02 : Preventive Maintenance of Machine Tools	ATI, Hyderabad	October 27 -31, 2014	5 days	1. Mr. Babu P. J. 2. Mr. Ajith Kumar 3. Mr. Sunil Kumar 4. Mr. Jayeshlal K.
3	Nanomaterials: characterization and applications	NITTR, Chandigarh	November 10 – 14, 2014	5 days	1. Mr. Hemachandran
4	Renewable Energy Sources – Emerging Techniques	NITTR, Kolkatta	December 1 - 5, 2014	5 days	1. Mr. Hemachandran
5	1305 – TIG Welding	ATI Bangalore	February 23 – March 6, 2015	12 days	1. Yesudas K. J.

Subjected to the FSD guidelines as per Item No.CIV.4.

Applied Electronics Department

1. Faculty training in subject area/Pedagogy

Sl. No	Name	Designation	Training provider	Duration and date	Name of program
1	Dr. Abdul Hameed K.M	Professor	IIT Kanpur	15-17 September 2014 (3 days)	Short Term Course on Convex Optimization for Wireless Communication
2	Abdu Rahiman V.	Assistant Professor	IIT Kanpur	15-17 September 2014 (3 days)	Short Term Course on Convex Optimization for Wireless Communication

Subjected to the FSD guidelines as per Item No.CIV.4.

2. Technical staff training Program

Sl. No	Name	Designation	Training provider	Duration and date	Name of program
1	ANIL R	TRADE INSTRUCTOR Sr.Grade	ATIEPI Hyderabad	27-31 Oct 2014 (5 days)	Fundamentals of PLC & Ladder programming
2	MURALIDHAR P	TRADE INSTRUCTOR Grade I	ATIEPI Hyderabad	27-31 Oct 2014 (5 days)	Fundamentals of PLC & Ladder programming
3	SHIBU P M	TRADESMAN	ATIEPI Hyderabad	27-31 Oct 2014 (5 days)	Fundamentals of PLC & Ladder programming
4	SALMA A P	TRADE INSTRUCTOR Grade II	ATIEPI Hyderabad	27-31 Oct 2014 (5 days)	Fundamentals of PLC & Ladder programming
5	SHYNI M K	TRADE INSTRUCTOR Grade II	ATIEPI Hyderabad	27-31 Oct 2014 (5 days)	Fundamentals of PLC & Ladder programming

Subjected to the FSD guidelines as per Item No.CIV.4.(3 staff members at a time)

Chemical Engineering

Faculty (Out station Training Program)

Sl. No	Name	Designation	Training provider	Duration and date	Name of program
1	Dr. Gigi Sebastian Dr. Ushakumari E.R Sindhu N,	Associate Professor Associate Professor Asst. Professor	ESCI, Hyderabad	16-19, September 2014	Formulation of R&D initiative for scientist and technologies
2	Ranjana R Sajitha C M	Assistant Professor Assistant Professor	ESCI, Hyderabad	25-26, September 2014	Innovative teaching, Research, learning and accreditation practices
<i>Subjected to the FSD guidelines as per Item No.CIV.4.</i>					

Civil Engineering

Faculty (Out station Training Program) July 2014 - October 2014

Sl. No	Name	Designation	Training provider	Duration and date	Name of program
1	Prof.Dileep Kumar P.G.	Asst. Professor	ESCI, Hyderabad	29 September to 1 st October2014	Bridges and Culverts- Planning Design and Construction
2	Prof. Noufal R.	Asst. Professor	NITTTR, Chandigrah	November 10 – 14, 2014 5 days	Nanomaterials: characterization and applications
4	Prof. Noufal R.	Asst. Professor	NITTTR, Kolkatta	December 1 - 5, 2014 5 days	Renewable Energy Sources – Emerging Techniques
<i>Subjected to the FSD guidelines as per Item No.CIV.4.</i>					

DI. Other Items

1. Dr. Radhakrishna Pillai has briefed his discussions with performance auditor regarding accreditation progress, placement status and infrastructure facilities in the campus. About infrastructure facilities, the BOG concerned the slow progress of civil works and advised to take possible steps to accelerate the ongoing civil works in the campus.
2. The BOG recommended making a representation to the Calicut University, to permit faculty members of the college to guide Ph. D.s, by revising the existing rules.
3. The BOG appointed Dr. Gigi Sebastian, Head of the department of Chemical Engineering as institution nominee in Board of Governors due to the transfer of Prof. Balasubramanian V.I.
4. The BOG approved the appointment of Prof. Suji S.K. as financial nodal officer due to the transfer of Prof. Muhammed Arif.
5. The BOG approved the appointment of Prof. Rishi Das S. as academic nodal officer.
6. The BOG approved the appointment of Prof. Anjana Santhakumar as monitoring and evaluation nodal officer due to the transfer of Prof. Rejani V.O.

The meeting closes at 04.00 pm.