

MINUTES OF 12th MEETING OF THE BOG
GOVT. ENGINEERING COLLEGE KOZHIKODE, WESTHILL
(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 10.04.2015

Time: 04.30 pm

Members present

1. Dr. K. Gopakumar, IISc., Bangalore (Chairman)
2. Dr. Elizabeth Elias, NIT Calicut
3. Prof. Saheeda P.A., Joint Director, DTE
4. Sri. K.T. Thomas, Managing Director, MILMA
5. Dr. Byjubai T.P., Principal, GEC Calicut
6. Dr. Abdul Hameed, GEC Calicut
7. Dr. Gigi Sebastian, GEC Kozhikode
8. Sri. Sathya Raj, SPFU, Thiruvananthapuram

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A

Procedural

Item No.A1: Confirmation of the minutes of the 11th meeting of the BOG held on 19-12-2014.

The minutes of the BOG meeting held on 19-12-2014 was read and confirmed. No Comments were received.

PART B

Status Reports

Item No.B1: Status of fund position as on 31-03-2015.

The TEQIP II Coordinator presented the status of expenditure as on 31-03-2015 as per the agenda notes. The total expenditure was 717.06 lakhs. The BoG approved the expenditure statement.

PART C

Discussions, Considerations and Ratifications

Item No. CI.1.: The Board of Governors meeting approved to organize a “**National Conference on Emerging Trends in Engineering**” in August/September 2015. The approved approximate budget of the program is given below

Sl. No.	Particulars	Amount Rs.
1	Honorarium for Speakers	20000
2	TA/DA+ Accommodation speakers	60000
	TA/DA+ Accommodation chairs	15000
3	Stage and Public address system	20000
4	Registration Kit	20000
5	Printing	
	Brochure	11000
	Certificates	7000
	Banner	7000
	Conference Schedule	2000
	Badges	4000
	Proceeding _ CD	35000
	Proceeding - Book (10 nos.)	5000
6	Video , photo etc. for documentation	12000
7	Food	80000
8	Stationary	5000
9	General arrangements	20000
10	Transportation of guest	15000
11	Miscellaneous	12000
	Total	3,10,000 Rs. Three Lakh Ten Thousand only

CI.2. The 05th Meeting of the State Steering Committee held on 11th April 2013, (No. 50/SPFU/GOK/2013, date: 29.04.2013) decided that activities of Industry Institute Interaction (III Cells for which there is a budget of Rs. 40 Lakh) and R&D (Rs. 20 Lakh) will be pooled together. The BoG approved to use Rs. 20 lakhs from III Cell for R&D activities.

CI.3. For the 64 project institutions (including GEC Kozhikode), NPIU/MHRD decided that the Boards of Governors of the respective institutions are empowered enough to accord approval for undertaking International Travel. The BoG approved the internal scrutiny committee and the external screening Committee for scrutinizing the proposals for international travel support scheme under TEQIP II.

Internal Scrutiny committee members:

1. Dr. Abdul Hameed, Professor, Electronics Department
2. All Head of the Departments
3. Academic Nodal Officer, TEQIP

External Screening committee members:

1. Dr. Abrahham T. Mathew, NIT Calicut
2. Dr. T.M. Mahadevan Pillai, NIT Calicut
3. Dr. Rajendrakumar, NIT Calicut

CI.4. Board may permitted for applying research centres (Mechanical, Chemical and Applied Electronics department) and approved guides of University of Calicut as per the revised guidelines of the University.

CII.1. The Board of Governors ratified the training programs attended by the faculty and staff members as per the agenda notes (Page no. 7, 8 and 9).

CII.2. The Board of Governors ratified the TEQIP assistance for following Faculty members to pursue higher qualifications (Ph.D.)

Sl. No	Name	Designation	Institute	Date of admission
1	Abdu Rahiman V	Assistant Professor in ECE	NIT Calicut	5 th Jan 2015
2	Ahammed Muneer K.V	Assistant Professor in ECE	NIT Calicut	5 th Jan 2015
3	Sajeeb A.M	Assistant Professor in ME	NIT Calicut	5th Jan 2015

CIII. 1. The Board of Governors ratified the following procurement packages

S. No	Package No.	Items in the package	Quantity (Total)	Total Package amount, Rs.	Name of the laboratory for which items procured
1	171	Gas Sampling Valve for GCMS	1	3,20,000	Chemical Engineering Lab
2	170	A3 digital Printer, Scanner, Copier Ink jet printer	1 1	1,00,000	Mechanical Engineering Lab
3	172	Ultrasonic shaker	1	1,00,000	Mechanical Engineering Lab

The board also suggested purchasing A4 size laser printer (Cost less than 10,000) for all faculty members.

CIII.2. The Board of Governors approved to purchase books from the same supplier for an amount of Rs. 2,82,086 (Two lakhs Eighty Two Thousand and Eighty Six only). The details of balance amount available in the “book packages” are given below

Package No	Supply order amount Rs	Paid amount Rs	Difference amount Rs.
TEQIP II/KL/KL1GO2/91	1,96,673	1,20,244	76,429
TEQIP II/KL/KL1GO2/92	7,27,315	6,46,429	80,886
TEQIP II/KL/KL1GO2/93	4,33,421	3,08,650	1,24,771
Total			2,82,086

CIV.1. The Board of Governors ratified the training programs for the students as per the agenda notes (Page No. 11).

CIV.2. For establishing institutional partnership with ICT academy, Kerala (No. 18786/G1/14/Higher Education department dated 17/06/2014) for improving the employability skill among the students, the project institutions were asked to take the membership of ICT academy (No. SPFU/121/2015 dated 06/01/2015). The Board of Governors ratified the expenditure of **Rs. 56,351/-** .

CIV.1. The Board of Governors ratified the other expenditure as per the agenda notes (Page No. 12).

D1. Board discussed and given approval for revising the IDP (Institution development Proposal) with updated target indicators up to October 2016.

D2. The Board of Governors conducted self-review of the Governance plan and approved the governance plan. The Board suggested presenting the detailed budget of the institution in the next BOG meeting.

D3. **NASSCOM** has organized an entrepreneurial mentoring program at **NIT Calicut** from 27th February to 1st March 2015. The program called “Start up 20-20” in association with NIT Calicut. Sri. Hemachandran, Coordinator of EDC and TBI (under IIC) has submitted a request for Rs. 20,000/- towards the registration fee for the program. The board approved the program and the expenditure.

D4. Regarding accreditation, the Board suggested to improve the speed and internet connectivity, set up smart class rooms and improve the other common facilities in the campus.

D5. The Board approved the following faculty members for presenting paper in international conference at abroad.

1. Dr. Abdul Hameed, IEEE, International conference on Information technology and communication research, UAE, 17th to 19th May 2015.
2. Prof. Saijal K.K., ASME 2015 International Mechanical Engineering Congress and Exposition, Houston, USA, 13th November 2015.
3. Prof. Rahmathulla Noufal, 17th International Conference on Earth quake and structural Engineering, London, UK, 25th to 26th September 2015.

D6. The Board of Governors directed the Principal to seek clarifications from SPFU regarding the proposal submitted by Prof. Sreelatha, Asst. Professor, Electronics department (Under QIP deputation) for International Travel Support Scheme (ITSS)

D7. The Board of Governors suggested considering only the reputed, regular and peer reviewed conferences for the faculty members under International Travel Support Scheme (ITSS).

The meeting closes at 07.00 pm.