

13th BoG meeting ~ 23/7/18 4.00 pm

Members Present:

1. Gopakumar K. 
2. Dr. K. P. Pillai 
3. Dr. Chyath Elin 
4. R. Radhakrishna Pillai 
5. James Joseph 
6. Joseph Alexander 
7. Gigi Sebastian 
8. Dr. Abdul Hameed 
9. Dr. V. Sankar 
10. M. SHIRIF, Addl Secy, H. Edu 
11. K. T. Thomas 

Dr. K. Gopakumar, Chairman, Board of Governors Presided over the meeting. The items as per the agenda note were taken for discussions and approval.

minutes

PART A

Procedural

Item no. A1: Confirmation of the minutes of the 12th meeting of the BOG held on 10-04-2015.

The minutes of the BOG meeting held on 10-04-2015 was read and confirmed. No comments were received.

PART B

Status Reports

Item no. B1: Status of fund positions as on 30-06-2015.

The ZECIP II Coordinator presented the status of expenditure as on 30-06-2015 as per the agenda notes. The BOG approved the expenditure statement (Agenda notes, page no. 5).

The Governing body members suggested to conduct / arrange more training programs for staff members, invited talks for UG and PG students, CATE

coaching classes for OJ students, Soft Skill training Programs, Research methodology lectures and talks from industry experts for students. The Governing body also suggested making an action plan for improving the academic performance of the students from weaker section.

Item No. B2: Result Analysis (2011-15 Batch)

The Governing body members appreciated the institution for showing good academic performance of the passed out batch students. However, members concerned about the low placement rate of the institution. The Governing body members directed to present a detailed report on training programs, action plans for high intensity training and other activities before the next Board of Governors meeting.

PART C

Discussions, considerations and Ratifications

Item No. C1: Annual report of the institution (2014-15)

The Governing body members approved the annual report (2014-2015) of the institution and permitted to publish in the institution website.

Item No. C11: Annual Budget of the institution

The Principal, Dr. Bayalubai presented the annual budget of the institution (Agenda notes, Page no. 9) and the Governing body approved the budget. The SPED Director, Dr. V. Gopakumar suggested to include TCEP fund also in the budget.

Item No. C111: R&D and Institutional Consultancy activities.

Item No. C111.1: Dr. Anjana S., presented the draft brochure of National Conference scheduled in

Second week of October 2015. The BOU suggested arranging parallel conferences for all departments. The theme of the conference shall be specific for each department. Also the governing body suggested to slightly postponing the conference for better planning.

Item No. CIV-2:

The BOU ratified the seed money projects approved by the RUC meeting held on 18-04-2015 (agenda notes, page no. 10).

Item No. CIV-1:

The BOU ratified faculty and staff development program as per agenda notes, page no 11 and 12.

Item No. CV: The BOU ratified the inclusion of Thermal Camera in Procurement Plan as per the agenda notes (agenda notes, page no. 13).

Item No. CVI: The BOU ratified the expenditure for the bridge class conducted as per agenda notes, page no. 13.

Item No. CVIII: The BOU ratified expenditure under 10C as per agenda notes, page no. 13.

Dr. Other Items

1. As per the revised guidelines given by NPIU for 1955, the internal and external screening committee recommend Prof. Abdul Rahiman v. Assistant Professor, Electronics department for presenting paper at IEEE International Conference on Signal and Image Processing Applications, ICSPA 2015, Kuala Lumpur, Malaysia, 19th to 21st October 2015.

The governing body approved the proposal.

The Governing body members recommended to reconsider the international Travel Support Scheme (1955) proposal submitted by prob. Sreelatha in the next 1955 meeting held in Thiruvananthapuram.

The meeting closes at 6.30 PM.

