
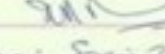
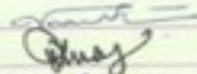
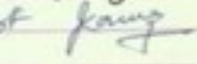
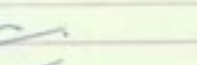
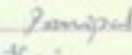

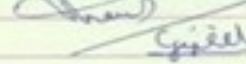



14<sup>th</sup> B.G. Meeting on 5/12/2015

Members Present:

1. Prof. K. Gopakumar 
2. Dr. K.P. Pillai 
3. Prof. V. Santhakumaran: Eni Jait Dandi, DR 
4. K. T. Thomas, MD, MILMA, Malabar Region 
5. James Joseph, Eni Jait Dandi, Finance Dept 
6. Byrtho T. 
7. R. Radhakrishna Pillai 
8. Dr. Atholul Haseef 
9. Gigi Sebastian 

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A

Procedural

Item No. A1: Confirmation of the minutes of the 13<sup>th</sup> meeting of the BGS held on 23-07-2015  
The minutes of the BGS meeting held on 23-07-2015 was read and confirmed. No comments were received.

PART B

Status Reports

Item No. B1: Status of fund position as on 30-11-2015  
The QC&IP II Coordinator presented the status of expenditure as on 30-11-2015 as per the agenda notes. The total expenditure was 790.21 lakhs. The BGS approved the expenditure statement. Dr. K.P.P. Pillai and Prof. Santhakumaran suggested initiating steps for improving the expenditure under R&D, IIC and Institutional

## Management Capacity Enhancement

### PART C

Discussions, Consideration and Ratifications

Item No. C1.1: The Board of Governors meeting approved the report (as per agenda notes) on "National Conference on Emerging Trends in Engineering" organized on 30<sup>th</sup> and 31<sup>st</sup> October 2015.

Dr. K. Gopakumar, Chairman, Board of Governors suggested arranging a Technical Conference at a suitable venue for all institutions in Kerala under TEQIP II arranged by SPFU.

C1.2: The BOG ratified the following programs under R&D activities

1. "mathematics and Applications" by Prof. Vital RAO, IISc, Bangalore 28<sup>th</sup> - 29<sup>th</sup> October 2015
2. "Workshop on Research methodology" for m.Tech students 26<sup>th</sup> & 27<sup>th</sup> October 2015

C1.3: The Board of Governors instructed to take steps for applying sponsored projects by DST, CSIR etc.

C1.4.1: The Board of Governors ratified the training programmes attended by the faculty and staff members as per the agenda notes (page nos. 8 and 9).

C1.4.2: The Board of Governors ratified the following programs under IEC as per agenda notes.

Sr No	Name of the Program	Duration and Date	Venue	Est. expenditure
1	Internship mechanical engineering student(s)	08/06/2015 to 07/07/2015	Kerala SIPCOT Room, Chm. Panthrantharu	12000

2	Internship Civil Engineering Students (5)	18/05/2015 to 01/08/2015	main Builders and Property Developers Pvt Ltd, Calicut	16500
3	Expert Talk 3 <sup>rd</sup> semester ME Students	23/11/2015	Raseev P.R MD, Clazions Engi - nearing UAE	3658

CIV. The 9<sup>th</sup> BOG meeting approved the plan for ISO 9001-2008 Certification of the institution. Subsequently, as per the procurement guidelines of the World Bank, we have initiated the hiring of services for consultancy service for implementing ISO procedures. We have prepared a TOR (Terms of Reference) for the work and approved by SPFU, NPIU and World bank. There after, we have prepared a RFP (Request for Proposal) as per NPIU guidelines using PMSS (Procurement Management Support system) and sent to SPFU and NPIU for approval. After approval, we have awarded the contract to M/s zandig TQM solutions, Coimbatore for Rs. 1,40,000 (Excluding existing service tax) Three training sessions were already completed.

The Board of Governors ratified the steps taken for implementing ISO certification as per the agenda notes cv. The Board of Governors ratified the academic support programs as per the agenda notes (Page no. 11)

CVI. The Board of Governors ratified the other expenditure given below as per agenda notes in page no 12.

Sl. No	Purpose	Expenditure
1	10 Mbps optical fiber internet connection with static IP (BSNL) for video conferencing system and examination system	514140

- |   |                                                                                           |       |
|---|-------------------------------------------------------------------------------------------|-------|
| 2 | Consumables Such as chemicals<br>filter paper etc. for chemical<br>engineering department | 20807 |
| 3 | Numbering of the assets<br>Purchased under TEAIP II                                       | 7850  |

#### D. Other Items

##### D1. Discussion on Accreditation

Regarding NBA accreditation preparation, the Board of Governors decided to initiate the steps for the life maintenance work on top priority and decided to meet the expenditure from TEAIP II under the head "incremental operating cost" suggested to implement the following steps at the earliest.

- 1) Place quality display boards at prominent locations.
- 2) update the web site with faculty qualifications, research publications and other achievements.
- 3) create a virtual tour in the institution web site.

D2 The obligation towards differently-abled students and staff, the Board of Governors decided to initiate the steps for the life maintenance work on top priority and decided to meet the expenditure from TEAIP II under the head "incremental operating cost".

D3 The

D3. The Board of governors appreciated the Chemical department for preparing the safety manual and approved the same.

The meeting closes at 04:00 P.M. 