

**MINUTES OF 15<sup>th</sup> MEETING OF THE BOG**  
**GOVT. ENGINEERING COLLEGE KOZHIKODE, WESTHILL**  
**(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)**

**Date: 06.04.2016**

**Time: 02.30 pm**

**Members present**

1. Dr. K. Gopakumar, IISc., Bangalore (Chairman)
2. Dr. K.P.P. Pillai, Mentor
3. Dr. Dr. Elizabeth Elias, NIT Calicut
4. Dr. Radhakrishna Pillai, IIM Kozhikode
5. Dr. Sheeba V.S., Principal, GEC Kozhikode
6. Sri. James Joseph, Joint Secretary, Finance Dept., Govt. of Kerala
7. Dr. Gigi Sebastian, GEC Kozhikode
8. K.N. Sasikumar, (Representing Director of Technical Education)

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting. The items as per the agenda note were taken for discussion and approval.

**Minutes**

**PART A**

**Procedural**

**Item No.A1: Confirmation of the minutes of the 14<sup>th</sup> meeting of the BOG held on 05-12-2015.**

The minutes of the BOG meeting held on 05-12-2015 was read and confirmed. No comments were received.

**PART B**

**Status Reports**

**Item No.BI: Status of fund position as on 31-03-2015.**

The TEQIP II Coordinator presented the status of expenditure as on 31-03-2015 as per the agenda notes. The total expenditure was 823.68 lakhs. The BoG approved the expenditure statement. Dr. K.P.P. Pillai

suggested initiating steps for improving the expenditure under R&D, IIC and Institutional Management Capacity Enhancement.

**Item No.BII: First Semester Result Analysis – 2015 batch**

The governing body members suggested arranging remedial classes and invited lectures for improving the results.

**PART C**

**Discussions, Considerations and Ratifications**

**Item No. CI.1.:** The governing body approved the following four parallel national conferences (4<sup>th</sup> National Conference) proposed to organize in **August 2016**.

1. Mechanical Engineering - **Energy and Sustainable Technologies**
2. Civil Engineering - **Green Technologies for Sustainable Construction**
3. Applied Electronics and Instrumentation Engineering- **Signal Processing**
4. Chemical Engineering - **Innovations in Chemical Process and Technology**

Dr. K. Gopakumar, Chairman, Board of Governor suggested arranging a technical conference at a suitable venue for all institutions in Kerala on a specific topic under TEQIP II arranged by SPFU.

**CI.1.** The Board of Governors ratified the training programs attended by the faculty and staff members as per the agenda notes (Page nos. 8 to 11).

**CI.2.** The Board of Governors ratified the following expenditure under IIC as per agenda notes.

1. Membership renewal with ICT academy of Kerala, the expenditure incurred is Rs. 57,250/-

**CI.3.** The Board of Governors ratified the expenditure of Rs. 47,880/- towards the execution of ISO certification as per the agenda notes.

**CI.4.** The Board of Governors ratified the following academic support programs as per the agenda notes.

<b>Sl. No</b>	<b>Name of Program</b>	<b>Expenditure</b>
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1	Remedial class for B. Tech students-CH Department	Rs. 19,800
2	Remedial class for B. Tech students, Mechanical Engineering	Rs. 27,000
3	Personality development course by KIRTADS for first semester B. Tech SC/ST students	Rs. 2420
4	Workshop on Additive Manufacturing and Prototyping	Rs. 35,265

CVI. The Board of Governors ratified the other expenditure given below as per agenda notes in page no.13 and 14.

<b>IOC</b>	
<b>Purpose</b>	<b>Expenditure RS.</b>
Maintenance and repair of computers in the CAD Lab	18,100
Maintenance and repair of ACs in the CAD Lab	4950
Sticker Work for the various boards in the Central Library	32,900
Calibration of 3000KN Compression Testing Machine in the MT Lab	34,350
Sticker Work fitting charges in connection with the Accreditation work in CH Department	42,000
Sticker Work for boards showing list of experiments in the Physics and Chemistry labs	17,300
Purchase of syringe for M.Tech project for Gas chromatograph Mass Spectroscopy equipment	2920
Lining up of sun control film for the window glass of Research lab of CH Department	2500
Sticker work for the name boards for various labs and faculty rooms	27,970
Plumbing and electrification work for the installation of Biomass gasifier	5060

To execute Annual Maintenance Contract with M/s Supra Electronics for the maintenance for 3 UPSs installed in Chemical Department	1,70,895
Repair of Laptop Computers-3 Nos and Desktop Computers-2 Nos in Civil Engineering Department	8450
Repair and Maintenance of batteries connected to the 30KVA UPS and 5KVA UPS in the AE&I Department	9700
Refilling Toner in the Printer	450

### **D. Other items**

**D1.** Discussion on Accreditation.

Regarding NBA accreditation preparation, the Board of Governors suggested to implement the following steps at the earliest

1. Improve the internet connectivity in all locations inside the campus.
2. Trace the utilization of online journals subscribed by the institution.
3. Improve the digital library facility by adding more NPTEL videos and quality online courses.

**D2.** The Board of Governors suggested sending faculty members at National Institute of Design, Ahmadabad under faculty and staff development program.

**D3.** Under International Travel Support Scheme (ITSS) during project period, there is no restriction on number of programs a faculty member can attend. As per ITSS guidelines of NPIU, internal and external scrutiny committee shall be arranged to scrutinize the proposals. The recommended proposals need to send by mail to Governing body members for prior approval.

**The meeting closes at 04.00 pm.**