

**MINUTES OF 17<sup>th</sup> MEETING OF THE BOG**  
**GOVT. ENGINEERING COLLEGE KOZHIKODE, WESTHILL**  
**(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)**

**Date: 23.12.2016**

**Time: 02.30 pm**

**Members present**

1. Dr. K. Gopakumar, IISc., Bangalore (Chairman)
2. Dr. Elizabeth Elias, NIT Calicut
3. Dr. Radhakrishna Pillai, IIM Kozhikode
4. Prof. K. Vidya Sagar, Joint Director, Directorate of Technical Education
5. Dr. Sheeba V.S., Principal, GEC Kozhikode
6. Sri. K.T. Thomas, Managing Director, MILMA
7. Dr. Gigi Sebastian, GEC Kozhikode

**Members absent**

1. Prof. Joseph Alaxander, AICTE nominee
2. University nominee
3. Representative from Finance department, Govt. of Kerala
4. Representative from Higher Education department, Govt. of Kerala
5. Dr. Byjubai T.P., Institution nominee

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting.  
The items as per the agenda note were taken for discussion and approval.

**Minutes**

**PART A**

**Procedural**

**Item No.A1: Confirmation of the minutes of the 16<sup>th</sup> meeting of the BOG held on 07-09-2016.**

The minutes of the BOG meeting held on 07-09-2016 was read and confirmed. No comments were received.

**PART B**

**Status Reports**

**Item No.BI: Report of the Principal.**

The Principal, Dr. Sheeba V.S. presented the status of faculty position, progress on civil work, NBA accreditation, and ISO certification

process. Regarding shortage of faculty position, especially in the Electronics department, the governing body decided to send a letter to the government regarding creation of necessary faculty positions.

**Item No.BII: Status of TEQIP II Fund position**

The TEQIP II Coordinator presented the status of expenditure as on 17-12-2016 as per the agenda notes. The total expenditure was 903.11 lakhs. The BoG approved the expenditure statement.

**PART C**

**Discussions, Considerations and Ratifications**

- CI.1.:** The governing body approved the report on “**National Conference on Emerging Trends in Engineering**”, four parallel national conferences (4<sup>th</sup> National Conference) organized in 7<sup>th</sup> and 8<sup>th</sup> October 2016.
- The Governing body ratified the expenditure for the program, Rs.3,04,300/-
- CI.2.** The governing body appreciated the faculty members for the excellent comments received from Research Guidance Committee (RGC) regarding seed money projects.
- CI.3.** The Board of Governors ratified the expenditure incurred for the PG projects as per the agenda notes (Page no. 6).
- CII.1.** The Board of Governors ratified the training programs attended by the faculty and staff members as per the agenda notes (Page nos. 7 to 8).
- CII.2.** Prof.Biju.I.K, Asst. Professor in Mechanical Engg. & Dr.Sajith.P.P, Associate Professor in Mechanical Engg. have undergone a short research stay and training on Fuel Cell systems and Cycle Tempo(Software tool for System Thermodynamics) at the Department of Process and Energy, Delft University of Technology, The Netherlands, during 10 - 19 Nov' 2016, as part of the joint/collaborative research (approved by 8<sup>th</sup> Governing body meeting). The governing body ratified the visit.
- CIII.** The Board of Governors ratified the expenditure of Rs. 65,292/- for the workshop on Entrepreneurship Development organized in the institution for the students.
- CIV.** The Board of Governors ratified the academic support programs as per the agenda notes (agenda notes, page number 9).
- CV.** The Board of Governors ratified the other expenditure as per agenda notes in page no.10.

The Board of Governors approved the following AMC proposals as per agenda notes in page no.10

<b>S. No.</b>	<b>Name of Items</b>	<b>Expenditure (Rs.)</b>
1	AMC for Gas Chromatography and Mass Spectroscopy (GCMS), 5 years	10,01,160
2	AMC for Fourier Transform Infrared Spectroscopy (FTIR) 5 years	4,75,000
3	AMC for High Performance Liquid (HPLC) , 5 years	4,05,000

#### **D. Other items**

- D1.** The Head of the departments and nodal officers presented the action plan for various TEQIP II activities for the remaining project period. The governing body discussed the plan in detail and suggested to arrange expert lecture series by inviting experts from reputed industries, R&D organizations and academic institutions. The governing body suggested arranging quality in house training program for the faculty and the students. The governing body rejected the proposal for conducting lead auditor (ISO) training program for the faculty under the head “Industry Institute Interaction”. The Head of the departments and Nodal officers are directed prepare a detailed action plan and details of the programs to be conveyed to the governing body members.
- D2.** The Board of Governors discussed the review report on Governance Guidelines of the institution submitted by the NIPU. The governing body modified the Governance guidelines document as per the suggestions from the review report.

**The meeting closes at 05.00 pm.**