

**MINUTES OF 19<sup>th</sup> MEETING OF THE BOG**  
**GOVT. ENGINEERING COLLEGE KOZHICODE, WESTHILL**  
**(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)**

**Date: 01.12.2017**

**Time: 02.30 pm**

**Members present**

1. Dr. K. Gopakumar, IISc., Bangalore (Chairman)
2. Dr. Elizabeth Elias, NIT Calicut
3. Dr. Jayakumar S., SPFU Director
4. Sri. James Raj, Joint Secretary, Higher Education Department
5. Dr. Sheeba V.S., Principal, GEC Kozhikode
6. Dr. Byjubai T.P., GEC Kozhikode
7. Dr. Gigi Sebastian, GEC Kozhikode

**Members absent**

1. Prof. Joseph Alaxander, AICTE nominee
2. University nominee
3. Representative from Finance department, Govt. of Kerala
4. Dr. Radhakrishna Pillai, IIM Calicut

Dr. K. Gopakumar, Chairman, Board of Governors presided over the meeting.  
The items as per the agenda note were taken for discussion and approval.

**Minutes**

**PART A**

**Procedural**

**Item No.A1: Confirmation of the minutes of the 18<sup>th</sup> meeting of the BOG held on 07-07-2017.**

The minutes of the BOG meeting held on 07-07-2017 was read and confirmed. No comments were received.

**PART B**

**Status Reports**

**Item No.BI: Report of the Principal.**

The Principal, Dr. Sheeba V.S. presented the NBA accreditation report.

The following branches of Govt. Engineering College Kozhikode are provisionally accredited for three years from Academic year 2017-2018 to 2019-2020 (up to 30-06-2020).

1. Applied Electronics and Instrumentation Engineering
2. Chemical Engineering
3. Mechanical Engineering
4. Civil engineering

The chairman and Members appreciated the Principal, Faculty and the staff members for the achievement.

**Item No.BII: Result analysis and other academic activities.**

The Principal presented the result analysis and various academic activities conducted by the departments. The Governing body suggested organizing more visiting faculty programs from reputed academic institutions, industries and R&D organizations.

**Item No. BIII: Status of four funds and its utilization**

The TEQIP II Coordinator presented the status of four funds as per the details given below.

<b>Account Name</b>	<b>Balance 01/11/2017</b>
Corpus Fund	32,14,755
Faculty Development fund	33,29,881
Equipment Replacement fund	31,94,497
Maintenance Fund	32,05,394

Establishment of **Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund** are essential to ensure that the developmental activities continue beyond the Project period (5 years). It is, therefore, all project institutions established the Four Funds. The purpose of these Funds is to ensure sustainability of the reform process beyond the Project Period. Sources could be a definite percentage of fee collection from students, donations from alumni and charitable organizations, IRG including commercial use of

facilities, consultancy earnings (institutional share), and matching Grants from Government/management on IRG etc.

Based on the discussions and suggestions in the governing body meeting, the four funds given above are planned for the next five years for various departments as per the details given below.

Head	Year	AE&I	CE	ME	CH	IL	Total
Corpus	2017-18	65,000	65,000	65,000	65,000	1,20,000	3,80,000
	2018-19	1,25,000	1,00,000	1,00,000	1,00,000	2,83,688	7,08,688
	2019-20	1,25,000	1,00,000	1,00,000	1,00,000	2,83,688	7,08,688
	2020-21	1,25,000	1,00,000	1,00,000	1,00,000	2,83,688	7,08,688
	2021-22	1,25,000	1,00,000	1,00,000	1,00,000	2,83,688	7,08,688
	<b>Total</b>	<b>5,65,000</b>	<b>4,65,000</b>	<b>4,65,000</b>	<b>4,65,000</b>	<b>12,54,752</b>	<b>32,14,752</b>
Faculty and Staff development	2017-18	1,33,195	1,33,195	1,33,195	1,33,195	1,33,195	6,65,975
	2018-19	1,33,195	1,33,195	1,33,195	1,33,195	1,33,195	6,65,975
	2019-20	1,33,195	1,33,195	1,33,195	1,33,195	1,33,195	6,65,975
	2020-21	1,33,195	1,33,195	1,33,195	1,33,195	1,33,195	6,65,975
	2021-22	1,33,195	1,33,195	1,33,195	1,33,195	1,33,195	6,65,975
	<b>Total</b>	<b>6,65,975</b>	<b>6,65,975</b>	<b>6,65,975</b>	<b>6,65,975</b>	<b>6,65,975</b>	<b>33,29,875</b>
Equipment Replacement	2017-18	1,27,800	1,27,800	1,27,800	1,27,800	1,27,800	6,39,000
	2018-19	1,27,800	1,27,800	1,27,800	1,27,800	1,27,800	6,39,000
	2019-20	1,27,800	1,27,800	1,27,800	1,27,800	1,27,800	6,39,000
	2020-21	1,27,800	1,27,800	1,27,800	1,27,800	1,27,800	6,39,000
	2021-22	1,27,800	1,27,800	1,27,800	1,27,800	1,27,800	6,39,000
	<b>Total</b>	<b>6,39,000</b>	<b>6,39,000</b>	<b>6,39,000</b>	<b>6,39,000</b>	<b>6,39,000</b>	<b>31,95,000</b>
Maintenance	2017-18	1,28,215	1,28,215	1,28,215	1,28,215	1,28,215	6,41,075
	2018-19	1,28,215	1,28,215	1,28,215	1,28,215	1,28,215	6,41,075
	2019-20	1,28,215	1,28,215	1,28,215	1,28,215	1,28,215	6,41,075
	2020-21	1,28,215	1,28,215	1,28,215	1,28,215	1,28,215	6,41,075
	2021-22	1,28,215	1,28,215	1,28,215	1,28,215	1,28,215	6,41,075
	<b>Total</b>	<b>6,41,075</b>	<b>6,41,075</b>	<b>6,41,075</b>	<b>6,41,075</b>	<b>6,41,075</b>	<b>32,05,375</b>

*AE&I: Applied Electronics and Instrumentation, CE: Civil Engineering, ME: Mechanical Engineering, CHE: Chemical Engineering, IL: Institution level.*

## **C. Utilization guidelines**

### **1. Appointment of Contract Staff**

Permission is granted for the appointment of Clerk cum Junior Accountant on contract basis (as per G.O (Rt) No. 1578/2017 dated 25/8/2017) for the continuation of TEQIP II activities using four funds. The salary of Rs. 12,000/- month can be fixed and other terms and conditions can be fixed by the institution subjected to the quantity of the work involved.

### **2. UG/PG projects**

UG/PG projects, for the purchase of consumables and minor fabrication, a maximum of Rs 10,000/- per project is permitted subjected to the availability of the corpus fund in the department.

### **3. Support for Part Time Ph.D. work.**

Since the availability of the fund is limited, fees charged for course work, registration fee etc. are not permitted using four funds.

### **4. Remedial classes**

Remedial classes can be arranged for weak students; however, remuneration is restricted to external and adhoc faculty members.

### **5. Maintenance charge**

The 30KVA UPS installed in the Applied Electronics block and purchased under the TEQIP Phase II package No TEQIP/KL/KL1GO2/62 is not working now. The Governing body permitted to repair the UPS using maintenance fund. The approximate expenditure is Rs. 72500/- as per agenda notes.

### **6. The support to Professional body membership to faculty**

The governing body permitted to support the Professional body membership to faculty @ of half the membership fee.

### **7. National Conference on Emerging Trends in Engineering in March 2017**

The governing body requested the SPFU to conduct the conferences for a specific area in an institution with the participation of all TEQIP II institutions in the state.

## **Ratification of expenditure.**

The governing body ratified the expenditure incurred using four funds as per the agenda notes given in page no.17.

**The meeting closes at 05.00 pm.**