

Government Engineering College Kozhikode. Westhill, Kozhikode, Kerala 673005.

ISO 9001:2015 Certified, Programs AE & I, CE, CHE and ME Accredited by NBA

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Minutes of the online ACM on held on 01-07-2020, from 10:30 on wards.

The ACM conducted over Google meet online platform and commenced at 10:30 AM

S. No	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1	Constitution of Institute level committees	1. It is decided to re-constitute different institute level committees. The final committee list will publish after completing the Institution transfer process.	31-07-2020	Principal, HODs, concerned member	
2	PG Accreditation	1. It is decided to go ahead with the PG accreditation process and to submit the SAR. The HODs and co-ordinators are directed to expedite the activities.	15-07-2020	HODs, committee Conveners	

3	Feedback on online classes	<p>1. It is decided that weekly report of the work done by the faculty and staff for 3rd, 4th and 5th week of June has to be prepared on every Friday of the week. HODs are directed to assign duty to faculty/staff as per the AICTE norms</p> <p>2.HODs are authorized to make necessary changes in the time table for the online classes</p> <p>3. It is decided to wind up the even semester classes by 17-07-2020</p> <p>3. It is decided to conduct internal evaluation of the lab after 17-07-2020</p> <p>4. It is decided to conduct internal evaluation of the s8 project as per the KTU guidelines.</p> <p>The committee for evaluation is to be formed with member from sister dept as follows:</p> <p>ECE- External examiner from MED</p> <p>AE-External examiner from CHE</p> <p>CE- External examiner from MED</p> <p>CHE- External examiner from CE</p> <p>5. It is decide to contact KTU to get instruction on the conduct of S5 Comprehensive exam.</p>	17-07-2020	1,2,3,4- HODs 5-Dean UG	
4	Release of guest faculty salary for the previous months and continuation of service for next academic session	<p>1. The members of ACM expressed their happiness over the decision of the release of guest faculty salary for the previous months.</p> <p>2. It is decided to obtain direction from DTE to extend the services of guest faculty having satisfactory performance for the next academic session. The HODs are directed to prepare the list based on the performance of the guest faculty.</p>	17-07-2020	Principal HODs	

5	Conduct of M.Tech Classes/Project Evaluation	4. Preparation for the project evaluation for the S4 M.tech has to be done as per the KTU guidelines.	17-07-2020	HODs, Tutors, Time Table committee	
6	NABARD -Proposal	1. It is decided to consider the eligibility for proposal under the scheme- Possibility for Hostel	17-07-2020	Principal/ Warden	
7	Other items	1. It is decided to take necessary steps to contact KSEB to get the electric post near new canteen building in the campus relocated	--	1. Principal/ Sergeant/ EE maintenance	
Meeting came to an end at 11.45 AM					
Copy to : AA			Prepared by		
			Approved by		

Academic Council Meeting held on 01.07.2020 From 10.30AM on wards