

MINUTES OF 21st MEETING OF THE BOG
GOVT. ENGINEERING COLLEGE KOZHICODE, WESTHILL
(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

Date: 20.09.2019

Time: 02.30 pm

Members present

1. Dr. L S Ganesh, IIT Madras (Chairman)
2. Dr. Elizabeth Elias, Professor, NIT Calicut (Retd.), Member
3. Dr. Najeeb K., SPFU Director
4. Mr. Rajan M K, Finance Department, Govt. of Kerala
5. Dr. Byjubai T.P., Principal, GEC Kozhikode
6. Dr. Anjana Santhakumar, GEC Kozhikode
7. Dr. Sajith P P, GEC Kozhikode

Members absent

1. Dr. Ramesh Unnikrishnan, AICTE Regional Officer & Director, AICTE nominee
2. Sri. Santhosh Kurup, CEO, ICT Academy of Kerala, Member
3. University nominee
4. Representative from Higher Education Department, Govt. of Kerala

Dr. Byjubai T P, Principal introduced and welcomed the Chairman and BOG members. Dr. L S Ganesh, Chairman, Board of Governors, presided over the meeting. The items as per the agenda note were taken for discussion and approval.

Minutes

PART A: Procedural

Item No. A1: Confirmation of the minutes of the 20th meeting of the BOG held on 26.09.2018.

The minutes of the BOG meeting held on 26.09.2018 were read and confirmed. Suggestions were received to specify the peer reviewed journal papers in the list of publications.

PART B: Status Reports

Item No. BI: Report of the Principal.

The Principal, Dr. Byjubai T P presented a brief summary on the history and current status of the UG and PG courses. Out of the five UG programs, four are accredited by NBA for three years. The application for accreditation of the Electronics and Communication program is to be submitted in the current academic year. The PG programs in Chemical Engineering and Mechanical Engineering are also preparing for accreditation in the current academic year.

Item No. BII: Current Faculty Position of the Institution

The Principal presented the current faculty position with qualifications. Out of the 82 sanctioned faculty posts, 74 are filled. The vacant posts as well as the temporary posts sanctioned by DTE are filled with adhoc faculty.

BoG members suggested to specify the vacancy nature, viz., QIP, permanent, temporary, etc. BoG expressed concern over transfers and non-joining of promoted faculty. BoG has the opinion that an appeal on these matters should be sent to higher authorities.

Item No. BIII: Result analysis, placement and higher studies

The Principal presented the result analysis and statistics on placement and higher studies. The Board members discussed the results and placements, which have improved compared to last year. The BOG members suggested the following:

1. Trace the results of one batch.

2. Analyze the student performances in each subject-paper for different batches.
3. Indicate each department's ranking, in terms of results, with reference to the total no. of institutions offering comparable programmes.
4. Information on Number of students appearing for GATE.
5. Review the results of Applied Electronics and Instrumentation.
6. Improve alumni network. Introduce link in web site.

These analyses will be made available in the next BOG meeting.

Item No. BIV: Status of four funds and their utilization

Establishment of **Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund** are essential to ensure that the developmental activities continue beyond the Project period for the next 5 years.

The TEQIP II Coordinator presented the status of the above four funds as given below.

Account Name	Balance 01/11/2017	Amount spent			Balance as on 16.09.2019
		2017-18	2018-19	2019-20	
Corpus Fund	32,14,755	1,36,830	3,87,311	1,12,296	26,70,698
Faculty Development fund	33,29,881	84,491	1,23,585	1,52,726	29,69,079
Equipment Replacement fund	31,94,497	0	2,39,916	Nil	29,13,322
Maintenance Fund	32,05,394	1650	74,771	1,57,135	29,71,838

The BoG ratified the expenses incurred so far from the four funds and permitted the requests for financial assistance to be placed under processing. The detailed statements of the expenses are furnished in Appendix I.

Also, the BoG suggested organization of a national conference in the Institute, so that it would be helpful in PG accreditation. The proposal for this should be placed before the BoG for approval by November 30th.

Item No. BV: Centre for Continuing Education

Centre for Continuing Education (CCE) functioning at this Institute is being monitored by the Institutional Program Implementation Unit (IPIU) consisting of Principal as President of the CCE, Manager as convener, and all the Heads of the Departments as

committee members. The total amount of consultancy works and material testing executed during 2018-19 is Rs. **61,86,236/- (Rupees Sixty one Lakhs Eighty six Thousands Two Hundred and thirty-six only).**

Item No. B VI: Faculty Publications

The faculty of the Institute published 10 journal papers and 40 conference papers during the academic year 2019 – 2020.

Item No. B VII: Courses Attended by Faculty/ Staff

Faculty/staff attended 42 out station courses and conducted 5 in-house training programmes with assistance from four-funds. These are listed in the expenditure statements furnished in Appendix I.

Item No. BVIII: Current status on PG programs accreditation

The PG programs in Chemical and Mechanical Engineering Departments are preparing to undergo NBA accreditation in the current academic year 2019-2020. The M.Tech. program of the Applied Electronics Department shall proceed with NBA accreditation after the accreditation of the B.Tech program in Electronics and Communication Engineering.

Part C

Item No. C1: Proposals for new faculty and staff development programs, bridge and remedial classes for weak students and GATE coaching.

The BOG approved the proposals for conducting GATE coaching (Civil and Chemical), remedial classes (Chemical), and bridge class (Mathematics for lateral entry students), and suggested to conduct the same by other departments also.

Item No. CII: Proposals for the maintenance and replacement of items purchased under TEQIP II

The BOG approved the proposals for maintenance/replacement of equipments (furnished in Appendix I).

Item No. CIII: Shifting to the new campus

The Principal informed that a new location is to be identified for shifting the Institute.

Part D : Other Items

DI. Revision of four fund utilization guidelines

The revised guidelines incorporating the suggestion evolved in the BoG meeting is furnished as Appendix II.

DII. Other Items

Approval for new nodal officers

Nodal officers: Research : Dr. Anirudhan P

The BOG approved the appointment

It is decided to conduct the next BoG in December 2019.

The meeting concluded at 05.00 pm.

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