



GOVERNMENT ENGINEERING COLLEGE KOZHIKODE

MINUTES OF MEETING

Name of the Meeting : IQAC Meeting (Odd Semester AY 2020-21)	Review Period	01-06-2020 to 31-08-2020 (3 months)
Venue : Online Mode	Date	24-08-2020

Chairman/ Chairperson of the meeting (Name and designation): Dr. Ushakumari E.R, Principal

S.No.	Points Discussed	Actions planned	Target Date	Responsibility	Remarks
1	Even Semester Internal Audit (AY2019-20) Scheduling	Schedule & Conduct the internal audit (online mode). Proposed dates are 8,9 Sep 2020	26-08-2020	Dr. Ragesh P P (Internal Audit Co-ordinator)	To be approved in ACM on 26 th Aug 2020
2	Discussion on e-audit as per KTU norms for the odd semester (AY 2020-21)	Enable LMS (Etlab) modules for e-audit	30-08-2020	Abid T (CCF), Jithesh C.P (IQAC Co-ordinator)	
3	Revising IQAC panel for AY 2020-21	Revise the list through Office Proceedings	26-08-2020	Jithesh C P(IQAC Co-ordinator, C1 Section)	

Members Present: M/s.

Name	Designation	Signature	Name	Designation	Signature
Dr. Ragesh P P	Associate Professor (Civil Engineering)	Present (Online)	Sri. Jithesh C P	Asst.Professor (Electronics Engg.)	Present (Online)
Dr.Padmavathy K.S.	Associate Professor (Chemical Engg.)	Present (Online)	Sri. Abid T	Computer Programmer (CCF)	Present (Online)
Sri.Adil Muhammed	Asst.Professor (Chemical Engg.)	Present (Online)	Smt. Niranjana	Student Rep (Union Fine Arts Secretary)	Present (Online)
Dr. Giles	Associate.Professor, GEC Wayanad	Present (Online)			
Dr. Jithesh P K	Asst. Professor (Mechanical Engg.)	Present (Online)			